

# PROVINCIAL GRAND LODGE OF MARK MASTER MASONS OF OXFORDSHIRE

under the authority of the Grand Lodge of Mark Master Masons of England and Wales and  
its Districts and Lodges Overseas



“To the want of a keystone to complete the arch”

The Keystone is an architectural stone that is produced by the use of the square and compasses in its design. The Travelling Keystone is intended to be a rallying point and symbol of fraternal goodwill

Richly rewarded shall be who succeeds in finding it, and richly rewarded will be the Lodge that holds the Travelling Keystone of the Mark Master Masons  
Province of Oxfordshire

## Travelling Keystone Guidelines

1. The Ritual for the passing on of the Travelling Keystone from one Lodge to another will be, whenever possible, under the direction of the Provincial Grand Director of Ceremonies or a member of his team. Where this is not possible, it will be the responsibility of the receiving Lodge D.C.
2. The Secretary of the Lodge to receive the Keystone should pass on a copy of the Ritual to the DC of the Lodge and ensure that he is familiar with the Ritual
3. Twice a year a Schedule of Lodges to receive the Keystone will be circulated to Lodge Secretaries by the Provincial Grand Secretary.
4. The Secretary of the Lodge next due to receive it should ensure that a copy of the Summons to its meeting should be sent to the Secretary of the Lodge holding the Keystone
5. The Secretary of the holding Lodge should circulate the Summons to all of its members and ensure that the WM, SW and JW are available to attend the meeting and should encourage as many members as possible to accompany the Keystone on its journey.

(Sometimes it may happen that it is the Installation Meeting of the Lodge due to receive the Keystone. Brethren who have not yet been through the chair should not be discouraged from attending. There are likely to be members of the Lodge receiving the Keystone who have not been through the Chair and if brethren are requested to leave the Lodge during the Inner Workings this should afford an opportunity to socialise)

Details of those attending should be sent to the Secretary of the Lodge due to receive the Keystone especially details of those intending to dine.

6. Before the Keystone leaves the possession of a Lodge, the Log Book (this should always be kept in the box) should be completed giving the date of transfer, name of the Lodge to which it is transferred and the names/signatures of those who travelled with it.
7. The ritual for the passing on of the Keystone will have been circulated to all Lodge Secretaries. The Secretary of the holding Lodge should ensure that the details of the next but one Lodge to receive the Keystone are entered in the Address to be given by the WM
8. If for any reason the Keystone is not passed on, the Provincial Grand Secretary should be informed immediately so that the Schedule can be amended.
9. As all Lodges will have received the Schedule, their members should be encouraged to attend the hand over meeting as it will afford an opportunity for members of the Province to meet together.